

Nominating exchange students to LMU Munich 2016/2017

We would like to inform you about the nomination and application procedures for students who have been selected to be exchange students in 2016/17

Nominating LMUexchange Students:

If you have not already done so, we kindly ask you to nominate LMUexchange students by either:

a) E-mail to lmuexchange-incoming@lmu.de

or

b) moveonnet online nominations:

<http://www.moveonnet.eu/mymoveonnet/enomination>

The email should include the following information:

- Full name and address of each student and their e-mail address
- Starting date of mobility and length of stay (full year, 1st or 2nd semester)
- Subject area (e.g. Political Science, Mathematics etc.)
- Proof of language skills (see enclosed partner data sheet)

New Nomination Deadlines:

May 1 (for winter semester 2016/17)

November 1 (for summer semester 2017)

New Application Deadlines:

The application deadlines for sending the printed application and supporting documents are:

June 1 (for the winter semester)

December 1 (for the summer semester)

We strongly recommend that students, who require a visa, submit their printed application and supporting documents before the above deadlines.

Application Procedure:

Incoming students should submit an online application which can be found at:

www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/application

The application form should then be printed, signed and stamped by the exchange coordinator/responsible person of the home university and sent to us by post with the following supporting documents:

- learning agreement
- transcript of records from home university

-proof of German **and/or** English language skills:

www.en.lmu.de/students/exchange/incomings/austausch_engl/application/language_requirements

-copy of page of passport/ID card with identity details

The applications are only processed on receipt of the printed form and supporting documents and can take up to six weeks to be approved.

Important:

Applications need to include English language proficiency test with a minimum score of 90 (TOEFL) or 6.5 (IELTS).

Students, whose applications we receive after the official application deadline, cannot be considered for student housing.

Health Insurance

We strongly recommend that students arrive with adequate travel insurance to cover them until they are officially registered as students at LMU. They should then take out German health insurance cover for the duration of their stay at LMU. Please note that travel insurance for the duration of their stay is not enough and will not be accepted at registration (see enclosed partner data sheet)

Please find enclosed our updated partner data sheet. Students can download our detailed handbook for exchange students at:

www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/downloads